



# El Dorado County Emergency Services Authority

## JPA Board of Directors Meeting

Wednesday, October 22, 2014, 8:00 a.m.

El Dorado County OES Conference Room, 330 Fail Lane, Placerville, CA 95619

### Minutes

#### 1. Call to Order/Roll Call/Introductions - Call to order at 08:00 a.m.

##### Board Attendees:

- |   |  |
|---|--|
| <input type="checkbox"/> El Dorado Hills Fire, <i>Chair</i> Chief <b>Dave Roberts</b> or        | <input type="checkbox"/> Alternate Deputy Chief <b>Mike Lilienthal</b>           |
| <input checked="" type="checkbox"/> Cameron Park Fire, Battalion Chief <b>Bob Counts</b> or     | <input type="checkbox"/> Alternate Unit Chief <b>Mike Kaslin</b> , CalFire AEU   |
| <input type="checkbox"/> Diamond Springs Fire, Chief <b>Rob Combs</b> or                        | <input type="checkbox"/> Alternate Assistant Chief <b>Bryan Ransdell</b>         |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief <b>Mike Hardy</b> or           | <input type="checkbox"/> Alternate Division Chief <b>Tim Cordero</b>             |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chiefs <b>Bill Dekker</b> or            | <input type="checkbox"/> Alternate Assistant Chief <b>Bob Bement</b>             |
| <input type="checkbox"/> Latrobe Fire, Chief <b>Chris Couper</b> or                             | <input type="checkbox"/> Alternate Director <b>Dennis Carroll</b>                |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief <b>Tom Keating</b> or             | <input type="checkbox"/> Alternate Director <b>Anne Walker</b>                   |
| <input checked="" type="checkbox"/> Georgetown Fire, <i>Vice Chair</i> Chief <b>Greg Schwab</b> | <input type="checkbox"/> Mosquito Fire, Chief <i>Open Position</i>               |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief <b>Jack Daniels</b>                     | <input checked="" type="checkbox"/> JPA, Executive Director <b>Marty Hackett</b> |

**Other Attendees:** Craig Davis, GEO Fire Board; Wally Fullerton, EDH Fire Board; BC Dave Wood, CalFire

#### 2. Approval of Agenda

Chair Roberts requested addition of 8.4 Ebola Discussion

**Motion** to approve the agenda as amended by Chief Hardy, seconded by Chief Combs and motion carries unanimously.

#### 3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

#### 4. Consent Calendar

4.1 Approval of JPA Regular Board Meeting Minutes of August 27, 2014

4.2 Approval of August & September 2014 Bills

**Motion** to approve Consent Calendar made by Chief Schwab, seconded by Chief Combs and motion carries unanimously.

#### 5. Correspondence – refer to item 9.2

#### 6. Reports

6.1 Receive/File Statistics for September 2014:

6.1.1 Medical Response Times

6.1.2 Mutual Aid

6.1.3 Move Up & Covers

6.1.4 IFTs

- Executive Director Hackett noted 4.2% above last year is significant increase. Exception reports historically consistent. Mutual Aid stats changed significantly due to corrected reports; Wood working with Gonzales to fine tune the report.

## **6.2 Systems Status Management Committee – Report from October 15 meeting**

- Discussed the Miwok contract being executed; EPCR coming along well. Vehicles challenge with Dodge obtaining the chassis. iPCR trialing lasted version with EDH and it's working well per EDH Fire and HNSA Billing. At point to roll out to Cameron Park and County Fire Medic 17. Two crew members from each to train for two hours and then run it for two weeks and get feedback. If goes well, roll out to the rest of the units.
- Medic 25 is still being inspected by our insurance and the dealership. Only 8k miles and transfer case appears to be the cause. M61 down with cracked frame. No 2014 chassis are available and 2015 aren't available until first week of December. Running low on medic units.

## **7. Old Business – none**

## **8. New Business**

### **8.1 Review and discuss State EMSA rejection of County EMSA plan**

- Per Rich Todd the State rejected the plan. Pointing to CSA3 and how they got the contract. The County has filed an appeal along with two other counties; others taking the state EMS to task. Meeting last month in San Diego however there is no process to hear appeals so pulled from agenda.
- Rich Todd added there was an EMS Commission last month with strong representation in El Dorado County. He explained the process for a hearing. Only two components in our plan were at issue; exclusivity and use of CEMSIS data. Exclusivity was already cleared thru the Board of Supervisors and we're already moving in the direction to use CEMSIS data.

### **8.2 Approve cancellation of Nov. 26 & Dec. 24 JPA Board meeting**

- We can always call a meeting if needed. Expects nothing until Dec. or Jan regarding the county lump sum contract.
- Chief Combs added in anticipation of lump sum contract he combined his budgets to show revenue from the contract and the EDC County Auditors' office rejected it. Asking him to separate his budget as they don't know how to deal with it as such. Combs/Hackett discussed working with CA office about how it could handle the lump sum contract.
- Rich Todd sat down with County Council yesterday concerning the contract.

***Motion to by Chief Combs to cancel the meetings indicated, seconded by Chief Hardy and motion carries unanimously.***

### **8.3 Nominate and elect calendar year 2015 JPA Board Officers**

- With cancellation need to nomination now
- Chief Combs requested the officers remain the same; Chairman Dave Roberts, Vice-Chairman Greg Schwab and Secretary/Treasurer Bill Dekker.

***Motion to by Chief Combs to keep the Officers the same for 2015, seconded by Chief Schwab and motion carries unanimously.***

### ***ADDED: 8.4 Ebola Discussion***

- Executive Director Hackett participated in a conference call yesterday with EMSA agencies, Focus on which PPE would be needed. He asked each agency to provide sizes of personnel for Tyvek suits. Discussed individual training of all or training FTOs and procedures indicating the need for a trained monitor for the donning, treatment, doffing and disposal of PPE gear. The JPA brought to the meeting sanitary received wipes and disinfectant and asked the Chiefs to take some of each with them.
- Talked about using one of the medics at JPA for Ebola vehicle. Executive Director Hackett is looking at option to prepare one of our vehicles for that purpose.
- Hardy asked procedure for contaminated waste resulting from an Ebola transport. Rich Todd indicated the CDC policy speaks to type 1/type A waste disposal. Rich Todd indicated we need to coordinate with Marshall Hospital on this. Opportunity to contract with AMR as they have already designated a couple of designated medic units and hospitals. Creation of policy/procedures is underway. Haz Mat specialist in the county would be a great resource on the committee. Executive Director Hackett asked Rich Todd to reach out to Environmental Management for

information on a trainer. Chief Dekker also suggested National Guard as a resource.

- Chief Roberts asked if Dispatch had changed their screening questions. Wood indicated they take their direction from EMSA and had not received that directive. Rich Todd indicated Card 36 will be authorized today.

## 9. Fiscal Items

### 9.1 Review and Consider Modification to Approved FY 14/15 Budget -

- Executive Director Hackett indicated that per JPA by-laws two-thirds of the agency Board of Directors need to affirm the JPA budget. Some Boards had not as format does not reflect the revenue piece. Executive Director Hackett indicated the CSA7 Revenue projection speaks to that and indicated the difference would pull from Fund Balance.
- The Board indicated this should go back to the Finance Committee for their next session.

### 9.2 **GEMT discussion**

- Supervisor Veerkamp requested a list of priorities be provided at a meeting with Chief Roberts, Executive Director Hackett, Rich Todd and Don Ashton. Executive Director Hackett reviewed a list of the items key to our success. He letters to and from the HHSA concerning the matter.
- This item will go back to the Finance Committee for further work.

## 10. Director Items –

- Chief Hardy gave a summary of the movement of County Fire's resources. They are in discussion with the Miwok tribe for additional signage on engine 28 and perhaps the medic unit also to see if we can get the Miwok symbol on it. Marty will receive artwork for consideration for approval for placement on the medic unit. All nations run on Nov. 1 at 10am and the Tribe is looking for participation.

## 11. Adjournment – 08:53 a.m.

***Motion*** to adjourn made by Chief Keating, seconded by Chief Hardy and motion carries unanimously