



# El Dorado County Emergency Services Authority

## JPA Board of Directors Special Meeting

Thursday, May 15, 2014, **9:00 a.m.**

DS/ED Fire Station #49, Conference Room, 501 Main Street, Diamond Springs, CA 95619

### Minutes

#### 1. Call to Order/Roll Call/Introductions - Call to order at **9:20** a.m.

##### Board Attendees:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, <i>Chair</i> Chief <b>Dave Roberts</b> or | <input type="checkbox"/> Alternate Deputy Chief <b>Mike Lilienthal</b>         |
| <input type="checkbox"/> Cameron Park Fire, Division Chief <b>Justin Sanders</b> or                 | <input type="checkbox"/> Alternate Unit Chief <b>Mike Kaslin</b> , CalFire ECC |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief <b>Rob Combs</b> or                 | <input type="checkbox"/> Alternate Assistant Chief <b>Bryan Ransdell</b>       |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief <b>Mike Hardy</b> or               | <input type="checkbox"/> Alternate Division Chief <b>Tim Cordero</b>           |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chiefs <b>Bill Dekker</b> or                | <input type="checkbox"/> Alternate Assistant Chief <b>Bob Bement</b>           |
| <input type="checkbox"/> Latrobe Fire, Chief <b>Chris Couper</b> or                                 | <input type="checkbox"/> Alternate Director <b>Dennis Carroll</b>              |
| <input type="checkbox"/> Rescue Fire, Chief <b>Tom Keating</b> or                                   | <input type="checkbox"/> Alternate Director <b>Anne Walker</b>                 |
| <input checked="" type="checkbox"/> Georgetown Fire, <i>Vice Chair</i> Chief <b>Greg Schwab</b>     | <input type="checkbox"/> Mosquito Fire, Interim Chief <b>Tom Stuart</b>        |
| <input type="checkbox"/> Pioneer Fire, Interim Chief <b>Todd Cunningham</b>                         | <input type="checkbox"/> Pioneer Fire, Alternate BC <b>Jack Daniels</b>        |
| <input checked="" type="checkbox"/> JPA, Executive Director <b>Marty Hackett</b>                    | <input type="checkbox"/> Cameron Park Fire, BC <b>David Wood</b>               |

**Other Attendees:** Jim Hartley, EDH Director

#### 2. Approval of Agenda

*Motion to approve the agenda was made by Chief Hardy, seconded by Chief Dekker and motion carries unanimously.*

#### 3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

#### 4. New Business

##### 4.1 Review and Approve Amended FY 13/14 Budget to include the following:

- 4.1.1 Increase budget of Index 871000 sub-object 3046 Retiree Health an additional \$51,000 per audit finding or FY 12/13 OPEB liability to El Dorado County Fire

*Motion by Chief Schwab to modify the budget to increase index 871000 sub-object 3046 \$51,000 to pay El Dorado County Fire, seconded by Chief Dekker and motion carries unanimously.*

- 4.1.2 Increase budget of Index 871000 sub-object 4300 Professional Services an additional \$30,980 for Settlement of Marshall Medical Invoice 9992 for CCT RN services from Jan. 2008 through Jan. 2014

*Motion to approve the fiscal year 13/14 budget to increase index 871000 sub-object 4300 to pay settlement to Marshall Medical of \$30,980 was made by Chief Hardy, seconded by Chief Dekker and motion carries unanimously.*

#### 4.2 Review and Approve FY 14/15 Budget Draft 5

- Director Hackett provided a summary of all changes since last draft.
- Chief Roberts spoke to the Miwok uncertainty and possible reimbursement Medicare range on the preliminary budget is plus 500k to minus 800k.
- El Dorado Hills Board Director Hartley asked if there was a plan B. JPA Executive Director indicated there has already been options discussed for service level reductions if revenue necessitates those cuts. He also reiterated that this is a preliminary budget.
- Chief Hardy asked about OPEB amount on the FY 14/15 preliminary budget. Executive Director Hackett indicated that is the current amounts total to pay out to the four agencies with OPEBs.
- Chief Roberts inquired about JPA reimbursements for hiring background checks. Executive Director Hackett indicated there is no policy in effect currently stating the JPA shares or reimburses those costs. This is an item that can be added to the Finance Committee agenda for discussion.

***Motion*** was made by Chief Dekker to approve the FY 14/15 budget draft 5, seconded by Chief Hardy and motion carries unanimously.

#### 4.3 County Auditor's Form – District Signature Sheets

- The County Auditor's office requested updated signature authorities for each JPA index for processing of claims vouchers for checks and journal entry requests. There will be a minimum signatures required of two. Marty and Rita will need to be added as authorized signatures for each JPA index.
- Rita will complete forms as they currently stand and provide them to the agencies to make changes and return the original signed forms to the JPA, not the County Auditors office, as Marty and Rita will need to sign each.

#### 5. **Adjournment – 9:42 a.m.**

***Motion*** to adjourn was made by Chief Hardy, seconded by Chief Combs and motion carries unanimously.