



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting

Wednesday, April 23, 2014, 9:30 a.m.
EDC OES Conference Room, 330 Fair Lane, Placerville, CA 95667

Minutes

1. Call to Order/Roll Call/Introductions - Call to order at 9:45 a.m.

Board Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, <i>Chair</i> Chief Dave Roberts or | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Cameron Park Fire, Division Chief Justin Sanders or | <input checked="" type="checkbox"/> Alternate Unit Chief Mike Kaslin , CalFire ECC |
| <input type="checkbox"/> Diamond Springs Fire, Chief Rob Combs or | <input type="checkbox"/> Alternate Assistant Chief Bryan Ransdell |
| <input type="checkbox"/> El Dorado County Fire, Chief Mike Hardy or | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chiefs Bill Dekker or | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Latrobe Fire, Chief Chris Couper or | <input type="checkbox"/> Alternate Director Dennis Carroll |
| <input checked="" type="checkbox"/> Rescue Fire, Chief Tom Keating or | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Georgetown Fire, <i>Vice Chair</i> Chief Greg Schwab | <input type="checkbox"/> Mosquito Fire, Interim Chief Tom Stuart |
| <input type="checkbox"/> Pioneer Fire, Interim Chief Todd Cunningham | <input type="checkbox"/> Pioneer Fire, Alternate BC Jack Daniels |
| <input type="checkbox"/> JPA, Executive Director Marty Hackett | <input checked="" type="checkbox"/> Cameron Park Fire, BC David Wood |

Other Attendees: none

2. Approval of Agenda

Motion to approve the agenda as amended to add item 8.5 Review and Approve Dispatch Allocation, item 8.6 Review and Approve Surplus Request and item 9.1 FASIS Dividend was made by Chief Hardy seconded by Chief Combs and motion carries unanimously.

3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

4. Consent Calendar

- 4.1 Approval of JPA Regular Board Meeting Minutes of March 27, 2014
- 4.2 Approval of March 2014 Bills
- 4.3 Receive/File Statistics March 2014:
 - 4.3.1 Medical Response Times
 - 4.3.2 Mutual Aid
 - 4.3.3 Move Up & Covers
 - 4.3.4 IFTs

Motion to approve Consent Calendar made by Chief Schwab seconded by Chief Dekker and motion carries unanimously.

5. Correspondence – none

6. Reports

- 6.1 Report from Systems Status Management Committee – Chief Sanders indicated the Systems Committee is holding a special meeting on 4/29 for an update from the EPCR Committee on final operational period report and recommendation to the Systems committee. He proposed holding a Special JPA Board of Directors meeting directly following the Systems meeting to receive their recommendation. Agenda for Special System out tomorrow.

***Motion** by Chief Hardy to hold a JPA Board of Directors Special Meeting on Tuesday April 29 at 10:30 am, seconded by Chief Schwab and motion carries unanimously.*

7. Old Business

- 7.1 Update/Discussion on Miwok tribe contract negotiations.
- Director Hackett met with county reps yesterday. They have spoken to the Chair and Vice-Chair of the Tribe and seem to be more optimistic about positive outcome. The JPA provided actual cost to the County to assist in those negotiations.

8. New Business

- 8.1 Review and Approve ALS Ambulance Agreement with Updates

- Item 51 page 8 revised language

***Motion** to approve as revised was made by Chief Schwab, seconded by Chief Sanders and motion carries unanimously.*

- 8.2 Review and Approve Financial Transaction Reporting and Accountability Policy Revision.

- Incorporated Class 22 expense policy into Financial Transaction Reporting & Accountability policy. Will retire policy 'Reimbursement for Class 22 Expenses' since it is now part of this policy.

***Motion** to approve as revised was made by Chief Dekker and seconded by Chief Hardy.*

Discussion: Workload impacts and audit finding implementation plan steps and consistencies.

Roll Call Vote:

In Favor: Roberts, Keating, Dekker, Combs, Hardy and Sanders

Opposed: Schwab

Abstain: None

***Motion** carries by majority vote.*

- 8.3 Review and Approve EPCR Policy Revision.

- Executive Director Hackett gave an overview of the changes.
- Discussion of signature requirements.

***Motion** to approve as revised was made by Chief Combs seconded by Chief Keating and motion carries unanimously.*

- 8.4 Discussion and Recommendation Concerning RFP for Ambulance Remounts.

***Motion** to direct the JPA executive director to conduct RFP for Ambulance Remounts was made by Chief Schwab, seconded by Chief Dekker and motion carries unanimously.*

- 8.5 Review and Approve Dispatch Allocation.

- Dave Wood provided an updated handout and spoke to the details of the allocation report. The Crystal report 'El Dorado County JPA Report' now provides an allocation based on actual fire/medical dispatch call data quarterly.

***Motion** to approve was made by Chief Combs, seconded by Chief Hardy and motion carries unanimously.*

8.6 Review and Approve Surplus Requests.

- Director Hackett seeking approval to surplus equipment no longer in use as documented on the Public Health Department Surplus Requests forms in the meeting packet: CPUs, Monitors, Lifepak, Airpants and Audio EQ.

Motion to approve as revised was made by Chief Keating seconded by Chief Dekker and motion carries unanimously.

9. **Fiscal Items**

9.1 FASIS Dividend -

- Executive Director Hackett discussed the additional revenue from dividends paying out to the JPA workers compensation insurance accounts. JPA FASIS accounts at Diamond Springs, El Dorado County Fire and Georgetown will receive total dividends of \$208,281.

10. **Closed Session** - Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Executive Director.

11. **Director Items** – *heard before closed session*

- Chief Hardy – encourage attendance at Finance Committee meeting on May 7 to discuss OPEB. County Auditor assistant did methodology of his own, thinks we owe more to EDC Fire. Chief Combs is having their actuarial done now that must speak to the JPA employees directly in the actuarial. Chief Roberts spoke to the fact that the only JPA employees are Marty and Rita so none identified as JPA retired employees. There are only JPA funded Fire District employees.
- Executive Director Hackett – EMS awards at next Board meeting; one received, he has a couple; please get any others to him.
- Executive Director Hackett - IFT settlement with Marshall on agenda at EDC Board of Supervisor's meeting on 4/29.
- Executive Director Hackett – EPCR training done and went really well from a scheduling standpoint thanks to ECC and Ken Earle. It was done with no overtime cost.

Adjourned to Closed Session at 10:56 am

Reconvene at 11:22a.m. No action was taken in closed session. Direction was given to staff.

12. **Adjournment** – 11:23 am

Motion to adjourn made by Chief Hardy seconded by Chief Dekker and motion carries unanimously.