



# El Dorado County Emergency Services Authority

## JPA Board of Directors Meeting

Wednesday, February 26, 2014, **9:30 a.m.**

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

### Minutes

#### Board Attendees:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chair Chief <b>Dave Roberts</b> or    | <input type="checkbox"/> Alternate Deputy Chief <b>Mike Lilienthal</b>                    |
| <input checked="" type="checkbox"/> Cameron Park Fire, Division Chief <b>Justin Sanders</b> and | <input checked="" type="checkbox"/> Alternate Unit Chief <b>Mike Kaslin</b> , CalFire ECC |
| <input type="checkbox"/> Diamond Springs Fire, Chief <b>Rob Combs</b> or                        | <input checked="" type="checkbox"/> Alternate Assistant Chief <b>Bryan Ransdell</b>       |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief <b>Mike Hardy</b> or           | <input checked="" type="checkbox"/> Alternate Division Chief <b>Tim Cordero</b>           |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chiefs <b>Bill Dekker</b> or            | <input checked="" type="checkbox"/> Alternate Assistant Chief <b>Bob Bement</b>           |
| <input type="checkbox"/> Latrobe Fire, Chief <b>Chris Couper</b> or                             | <input type="checkbox"/> Alternate Director <b>Dennis Carroll</b>                         |
| <input checked="" type="checkbox"/> Rescue Fire, Chief <b>Tom Keating</b> or                    | <input type="checkbox"/> Alternate Director <b>Anne Walker</b>                            |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief <b>Greg Schwab</b>                   | <input checked="" type="checkbox"/> Mosquito Fire, Interim Chief <b>Tom Stuart</b>        |
| <input type="checkbox"/> Pioneer Fire, Interim Chief <b>Todd Cunningham</b>                     | <input type="checkbox"/> Cameron Park Fire, BC <b>David Wood</b>                          |
| <input checked="" type="checkbox"/> JPA, Executive Director <b>Marty Hackett</b>                |   |

#### Other Attendees:

Craig Davis, GEO Fire Board  
 Mark Spaugh, GRV Fire Board  
 Erica Sanchez, LAFCO  
 Wally Fullerton, EDH Fire Board

#### Agenda Items:

##### 1. Call to Order/Roll Call/Introductions –

Meeting called to order at 10:03 am.  
 Introduction of Guests – El Dorado Hills Fire's newest Board member Wally Fullerton introduced himself to the board.

##### 2. Approval of Agenda –

*Chairman Roberts deferred items 7.2 and 7.3 to a later meeting.*  
**Motion** was made by Chief Keating to approve the agenda as amended; motion seconded by Chief Schwab and motion carries unanimously.

**3. Public Comments** - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.

##### 4. Consent Calendar

- 4.1 Approval of JPA Regular Board Meeting Minutes of January 22, 2014
- 4.2 Approval of January 2014 Bills
- 4.3 Receive/File Systems Status Management Approved Minutes of January 15, 2014
- 4.4 Receive Statistics January 2014:
  - 4.4.1 Medical Response Times
  - 4.4.2 Mutual Aid
  - 4.4.3 Move Up & Covers
  - 4.4.4 IFTs

**Motion** to approve Consent Calendar made by Chief Hardy and seconded by Chief Keating and the motion carries unanimously.

##### 5. Correspondence –

- 5.1 LAFCO Project 2014-01 Diamante Annexation
- 5.2 LAFCO Project 2014-02 SS Montessori School Annexation
- 5.3 LAFCO Project 2014-03 Dissolution of Latrobe Fire Protection District & 2014-04 El Dorado Hills County Water District Annexation of Latrobe FPD

**Motion** to Receive and File items 5.1, 5.2 and 5.3 made by Chief Keating; seconded by Chief Hardy and the motion carries unanimously.

**Correspondence** (cont...)

5.4 EMSA Letter Regarding PHI and JPA Response Letter to JPA Board from Marshall Medical and EMSA Medical Director.

- Director Hackett gave a summary of the circumstances to the Board. It is our position that there has been no indication of unauthorized access or use and there has been no breach. He will be responding to the EMSA to that regard.

**6. Reports**

6.1 Report from Systems Status Management Committee meeting of February 12, 2014. - Verbal report given by Chief Sanders.

- Committee concerned about Miwok contract status. It will affect our system. It will reduce a 24 hour ambulance to a 12 hour ambulance if we lose that revenue. Looking to mitigate the negative impacts of the loss of that funding. The system is already strained from the loss of medic 26.
- A Special meeting the Systems Committee will be on April 29 to determine EPCR system status. Meeting invitation and agenda will be provided when time and location are set.

**7. Old Business**

7.1 Update/Discussion on Miwok tribe contract negotiations.

- The county is still in negotiations and invoicing the tribe.

**8. New Business**

8.1 Tort Claims M.Gumbo & Allstate – Review and Accept/Reject Filings -

**Motion** by Chief Keating to reject the claims, seconded by Chief Hardy and carries unanimously.

8.2 Review and Approve ALS Ambulance Agreement with Updates –

- Director Hackett provided a summary of all proposed changes in the agreement.

**Motion** by Chief Hardy to approve the agreement as amended, seconded by Chief Schwab.

*Discussion: Chief Roberts recommended changing section 51 to modify verbiage to include 'certified within one year'. After further discussion a roll call vote on the motion was taken: In Favor: none; Opposed: All. The motion fails.*

The matter will go back to the Systems Status Management Committee for review.

**9. Fiscal Items**

9.1 5 Year Forecast Meeting with HHSA Briefing

- Chief Keating gave a report of the meeting on February 25. Within 5 years they expect us to use all of our \$3 million plus reserve due to slow growth in the property tax of 0.5% and including the loss of the Miwok revenue of \$546K per year. Anticipating over-expenditure of \$1.3 million in FY 14/15 and each additional year thereafter in the forecast period.
- GEMT anticipated revenue was not considered in the forecast. Chief Keating questioned Lori Walker about the fact that those funds will be correctly allocated from the general fund to the JPA/CSA7. Rich Todd said we will not miss any of the deadlines for cost reports, applications and contract with Sac Metro. It will go to the Board of Supervisors of approval on March 3.
- Director Hackett expressed appreciation for Chief Clough of Sac Metro Fire for his help to us in this GEMT process. He was rushed to HHSA and made the necessary calls to the State concerning their deadline which was the next day after HHSA's call for his assistance.

9.2 EdCat Review Expenses as of January 31, 2014

- County Auditor Revenue and Expense Summary provided for the Board's review.

9.3 Budget Preparation for FY 14/15

- The JPA must provide Finance Committee and JPA Board approved preliminary budget to the HHSA before the end of March.

9.4 Review and Approve Audit Implementation Plan

- Director Hackett gave an overview of each element of the plan to address each audit finding.

**10. Director Items** - none

**11. Adjournment – 10:55 am**

**Motion** to adjourn made by Chief Ransdell, seconded by Chief Hardy and carries unanimously.

Next meeting is March 10, 2014.

Minutes taken by Rita Gonzales, JPA