



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting

Tuesday, November 3, 2015, 8:00 a.m.
Diamond Springs Fire Department, Diamond Springs, CA 95619

1. Call to Order/Roll Call/Introductions - Call to order at 8:01 a.m.

Board Attendees:

- | | |
|---|---|
| <input type="checkbox"/> El Dorado Hills Fire, <i>Chair</i> Chief Dave Roberts | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input type="checkbox"/> Cameron Park Fire, Div. Chief Mike Webb , CalFire | <input checked="" type="checkbox"/> Alternate Battalion Chief Bob Counts , CalFire |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Rob Combs | <input type="checkbox"/> Alternate Assistant Chief Bryan Ransdell |
| <input type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chiefs Bill Dekker | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> CalFire, Acting Unit Chief Brian Estes | |
| <input checked="" type="checkbox"/> Georgetown Fire, <i>Vice Chair</i> Chief Greg Schwab | |
| <input type="checkbox"/> Mosquito Fire, Mike Hazlett | |
| <input checked="" type="checkbox"/> Pioneer Fire, Chief Jack Daniels | |
| <input checked="" type="checkbox"/> JPA, Executive Director Marty Hackett | |

Other Attendees:

- Rich Todd, EMSA
- Jose Henriquez, LAFCO
- Chief Gareth Harris, Lake Valley Fire
- Battalion Chief Dave Wood, EDC CalFire-AEU

Pledge of Allegiance: Conducted

Introduction of Guests: None

2. Approval of Agenda

Executive Director Hackett requested to move New Business item 8.6 Review and Act on Tort Claim Form – Michael J. Brady immediately after Correspondence.

Director Keating motioned to approve the agenda with the requested change noted. Director Counts seconded the motion which carried unanimously.

3. Public Comments

None

4. Consent Calendar

Director Keating motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Bement seconded the motion which carried unanimously.

5. Correspondence

5.1 Tort Claim Form – Michael J. Brady

Executive Director Hackett advised that the Tort Claim will be discussed and acted upon during item

8.6 on the agenda.

8. New Business

8.6 Review and Act on Tort Claim Form – Michael J. Brady

Executive Director Hackett discussed the circumstances surrounding Mr. Brady's claim and informed the Board that the claim against the JPA is not actionable.

Director Keating motioned to deny the Tort Claim submitted by Michael J. Brady. Director Schwab seconded and motion which carried unanimously.

6. Reports

6.1 Receive/File Statistics for September 2015

Executive Director Hackett provided an overview of the statistics for the September response time reports.

6.2 Systems Status Management Committee (SSMC) – Report from October 21, 2015 Meeting

The following agenda items were discussed at the October Systems Status Management meeting:

- Discuss and Recommendations on “Non-Emergency Transfers”
- Recommend Surplus of Nitrosoxide Containers
- Approve Loaning Three (3) Ferno Gurneys to Marshall Hospital MCI
- Nominations of Systems Committee Chair and Vice Chair
- Discuss Date Change or Cancellation of the November 25 and December 23 System Status Management Committee meetings

7. Old Business

7.1 Update on Draft JPA / County Contract IV Amendment

The proposal remains on hold with the county.

7.2 Update on the Pre-JPA / CSA 7 Fire District Employee OPEB Expense

The letter submitted by El Dorado County Fire and Georgetown Fire was rejected by the county and now legal action is being considered.

7.3 Update on Electronic Patient Care Reporting (EPCR) Implementation Process

Representation on the committee has been established and the draft RFP has been sent to EMSA.

7.4 Discuss El Dorado Hills RFP for “Communications Center Operations Analysis and Recommendations”

Director Keating explained to the board that El Dorado Hills Fire Department is pursuing the RFP in order to obtain a third party independent analysis of the current system and to determine if there are any options for improvement and/or changes that warrant implementation. He also stated that neither the JPA nor any of its member agencies will incur any costs associated with the RFP.

As discussions ensued, several board members voiced their satisfaction with the current dispatch system and stated that the RFP is a distraction and is causing focus to be pulled away from other pertinent issues.

Director Combs motioned that a letter be drafted to the El Dorado Hills Fire Board outlining the following items:

1. The majority of the contractors utilizing the dispatch center currently in place are dis-satisfied with the service and splitting up services would be detrimental to the residents within the county.
2. The current dispatch service is appropriate for all districts and that pursuing an alternate dispatch service with a frequency that has been proven to not work in the county is not a financially sound decision.

3. Member agencies support the closest resource model and are open to improvements in the system, but do not support deviation from the current system.

Director Estes seconded the motion.

Director Combs amended the above outlined motion to have Executive Director Hackett draft the letter to El Dorado Hills Fire Board and agendaize the letter at the December 9, 2015 JPA Board of Directors meeting for approval.

Director Estes seconded the motion which carried. Director Keating abstained.

New Business

8.1 Executive Director Report

Executive Director Hackett provided his staff report.

8.2 Staff Report: Salary Comparison Study for JPA Administrative Assistant – Account Tech

Executive Director Hackett distributed a study outlining the salary range steps for the JPA Administrative Assistant / Account Tech position.

Director Bement motioned to approve the salary comparison study and proposed salary range for the JPA Administrative Assistant / Account Tech position. Director Counts seconded the motion which carried unanimously.

8.3 Discuss and Recommend Date Change or Cancellation of the November 25, 2015 and December 23, 2015 JPA Board Meetings

Executive Director Hackett stated that due to the upcoming holidays, the board may want to consider changing and/or cancelling the November 25 and December 23 meetings.

Director Cordero motioned to cancel the November 25 and December 23 JPA Board meetings and schedule a combined meeting for Wednesday, December 9 at 8:00 a.m. Director Daniels seconded the motion which carried unanimously.

8.4 Nominate and Elect Calendar Year 2016 JPA Board Officers

Director Bement motioned to nominate Director Roberts as the Board Chair and Director Schwab as the Vice Chair for 2016.

Director Estes motioned to nominate Directors Schwab as the Board Chair and identify a new Vice Chair for 2016.

Nominations will remain open and a final vote will take place at the December 9 JPA Board meeting.

8.5 Review and Recommendations on the County's Draft Ambulance Rate Change

Executive Director Hackett updated the board on the report that was compiled by the Polaris Group. The report recommends a 28.11% increase in the ambulance rate fee, which is below the median for California. In addition, the report indicates that if the GEMT program was not in place, the required rate increase to offset the decreases in MediCal payments would be much larger. Since the CAO and BOS elected to fund EMSA administrative costs with the GEMT funds to off-set the general fund expenditure, the rate increase outlined will not satisfy the financial needs of providing fire based advanced life-support ambulance transport operations. .

Director Keating motioned to reject the Polaris Group recommended ambulance rate fee increase of 28.11% due to its inability to satisfy the financial needs of the service providers. Director Estes seconded the motion.

Chief Harris stated that the county will be taking ongoing GEMT revenue to fund EMSA and retroactive funds will be used to pay for ePCR hardware then the remaining retroactive funds will be disbursed in an 80/20 split between CSA 3 and 7. Based on this information, Chief Harris stated that he is recommending that the CSA 3 JPA not support the proposed ambulance rate fee increase of 28.11%.

Additional discussion points included:

- Approve the Polaris Group report with a recommendation that the report is modified to properly outline the allocation of GEMT funds by the CAO/BOS, which would result in an increase in the ambulance rate fee.
- Recommend support of the report only if the CAO/BOS allocates the GEMT funds to the two service area providers.
- Draft a letter to the Board of Supervisors outlining the following points:
 - The JPA disagrees with how GEMT money is identified and delegated.
 - The proposed increase is below median.
 - If GEMT money is not going to be a revenue source for the two service areas (CSA 3 and 7) to fund operational needs then the JPA will not support the proposed rate increase.
 - Adequate funding of EMS service in the county is needed.
 - The report is not reversed engineered to true cost for the program.
 - Include as attachments the JPA letters previously sent to the county regarding GEMT funds.

Director Keating amended his motion to request that Executive Director Hackett draft a letter to the Board of Supervisors regarding the need to adequately fund EMS service in the county which should include the points listed above. Director Estes seconded the motion, which carried. Director Combs voted against the action.

9 Fiscal Items

9.1 Budget Preparation for FY 16/17

Nothing to report.

10. Director Items

CalFire AEU: Nothing to report.

Cameron Park Fire: Nothing to report.

Diamond Springs / El Dorado Fire: Nothing to report.

El Dorado County Fire: Nothing to report.

El Dorado Hills: M87 is still in progress. A new staffing model is being considered.

Garden Valley: Nothing to report.

Georgetown Fire: The MCI drill is scheduled for November 9 – 14.

Lake Valley Fire: Nothing to report.

Mosquito Fire: Nothing to report.

Pioneer Fire: Nothing to report.

Rescue Fire: Nothing to report.

11. Closed Session

None

12. Adjournment

Director Keating motioned to adjourn the meeting at 9:56 a.m. Director Estes seconded the motion which carried unanimously.